

## **First Presbyterian Church of Wichita Falls**

### **Job Description: Interim Choir Director**

**Duration:** August 2025 – May 2026

**Reports To:** Senior Pastor & Head of Staff

**Classification:** Part-time, Interim

## **Position Summary**

First Presbyterian Church (FPC) seeks a gifted and spiritually grounded Interim Choir Director to lead the Choir during a season of worship and transition. This interim role is essential in maintaining musical continuity, supporting congregational worship, and preparing for the significant liturgical seasons of Christmas and Easter. The Interim Choir Director will collaborate closely with pastoral staff, musicians, and volunteers to provide Christ-centered and meaningful worship experiences.

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## **Key Responsibilities**

- **Choral Leadership**
  - Direct the Choir for Sunday morning worship services, approximately 4 Sundays per month.
  - Plan and lead weekly choir rehearsals (typically Wednesday evenings).
  - Select appropriate choral music in coordination with the Senior Pastor and in alignment with the liturgical calendar and/or teaching theme. Selection should provide a variety of music that is both traditional and contemporary.
  - Submit anthem titles and special music to the church administrative assistant in a timely manner.
- **Seasonal Preparation**
  - Prepare and lead special music for Advent, Christmas Eve, Holy Week, and Easter.
  - Coordinate any additional rehearsals or ensemble work needed for peak seasons.
- **Collaboration & Communication**
  - Work with church staff, worship leaders, and volunteers to support a cohesive worship environment.
  - Work closely with accompanists. Provide music selections in advance to accompanists and coordinate practices together.
  - Communicate consistently and graciously with choir members and church leadership.
- **Support and Continuity**
  - Foster a welcoming, encouraging atmosphere for choir members during this interim period.

- Arrange for soloists, accompanists, or instrumentalists when needed and use the music and worship budget as needed. Encourage church volunteer musicians to serve in worship.
  - Maintain organized music archives, folders, and rehearsal plans for smooth transitions.
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## **Qualifications**

- Bachelor's degree with relevance to music
  - Demonstrated experience directing choirs in a church or sacred music setting.
  - Ability to read music and lead rehearsals with strong vocal and/or piano skills.
  - Strong interpersonal and communication skills.
  - A life that demonstrates a personal commitment to Jesus Christ and His church
  - Commitment to the mission and values of First Presbyterian Church.
  - Availability for rehearsals, worship leadership, and major liturgical events from August through May.
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## **Hours & Compensation**

- Estimated 8–10 hours per week (Sunday worship, rehearsal, preparation)
  - Compensation commensurate with experience, to be discussed during the interview process.
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## **To Apply**

Please send a brief cover letter and resume to Rev. Michael Hansen at [info@myfirstpres.org](mailto:info@myfirstpres.org) or contact the church office at (940) 767-2547.